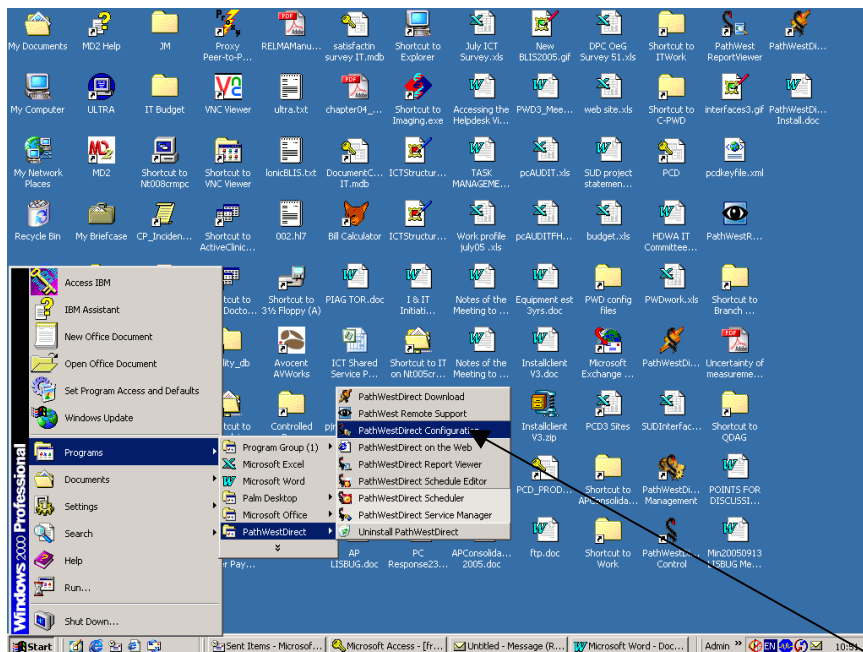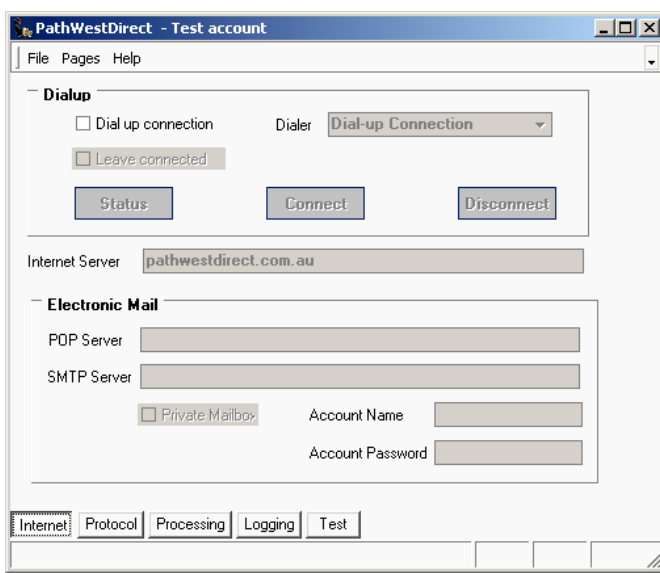## PathWest Direct Configuration

Click on Start>All Programs>PathWest Direct>PathWestDirect Configuration.

Enter the password "guest" (without the quotation marks) and click OK.
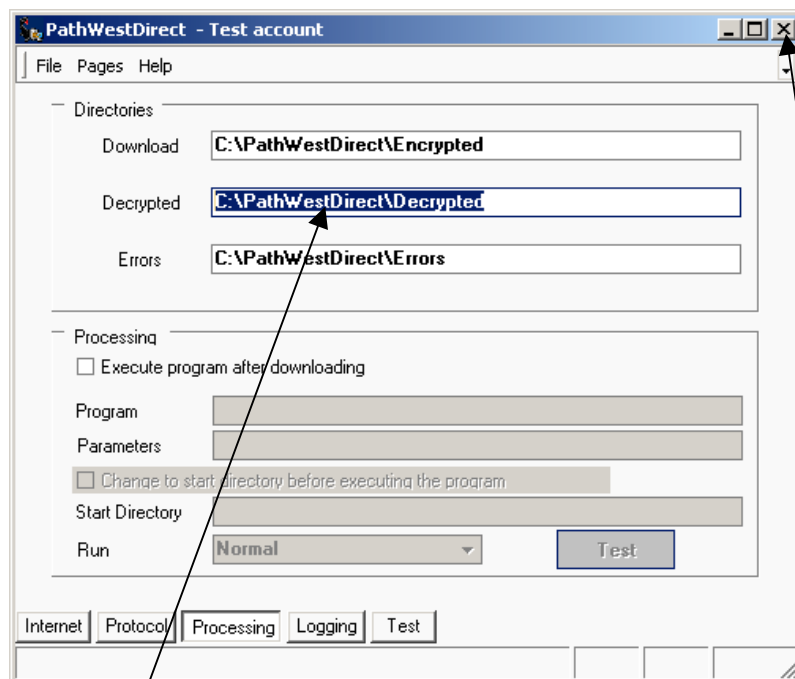

If using dial up, click on the dial up connection box to tick and select your internet dialler from the Dialer drop down menu. Click on "connect" to activate the dialer.
If using broadband \ ADSL make sure the dial up connection box is not ticked and move to the next step.

Click on the protocol tab
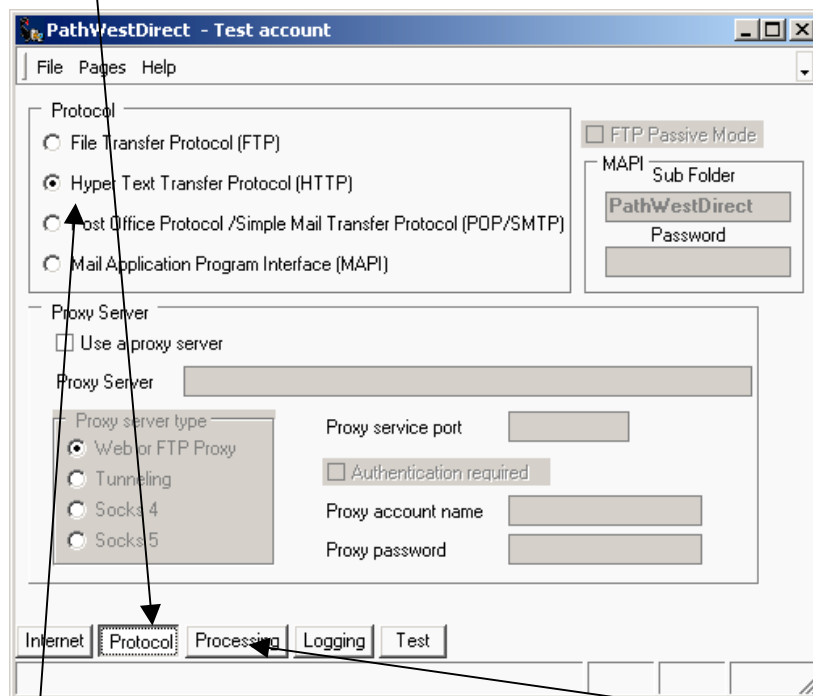
Select the protocol to use. (HTTP is the default), click on the processing tab.

The "Decrypted" path is where pathology reports will be delivered. This can be edited to match your practice software requirements or your practice software can be configured to match the default directory. Right mouse click in the field and click on "select " to browse to a different directory if required.

Close the configuration tool by clicking on the close window button.

To complete configuration the keyfile provided to you must be copied into the PathWestDirect folder on your computer.

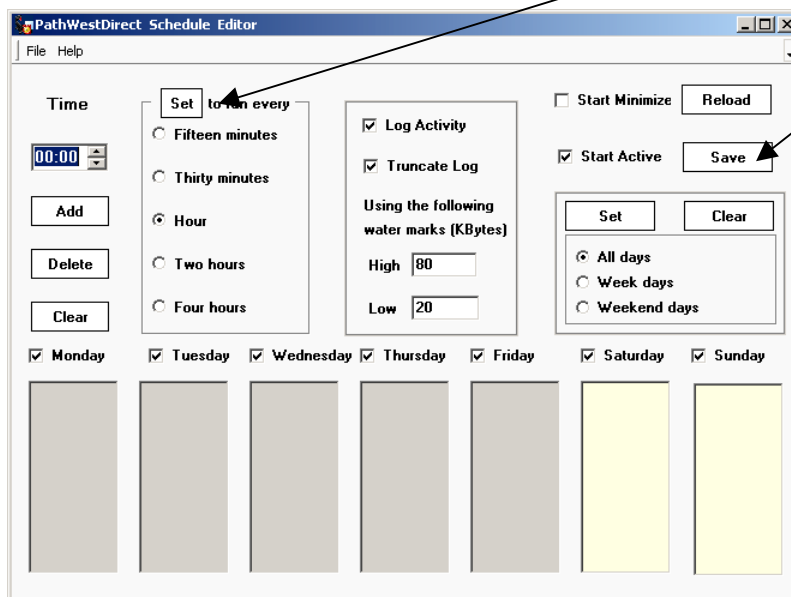**Setting up the Scheduler for automatic downloading**

If running the scheduler as a service click on Start>All Programs>PathWest Direct>PathWestDirect Service Manager.

An icon should appear in the toolbar on the desktop.

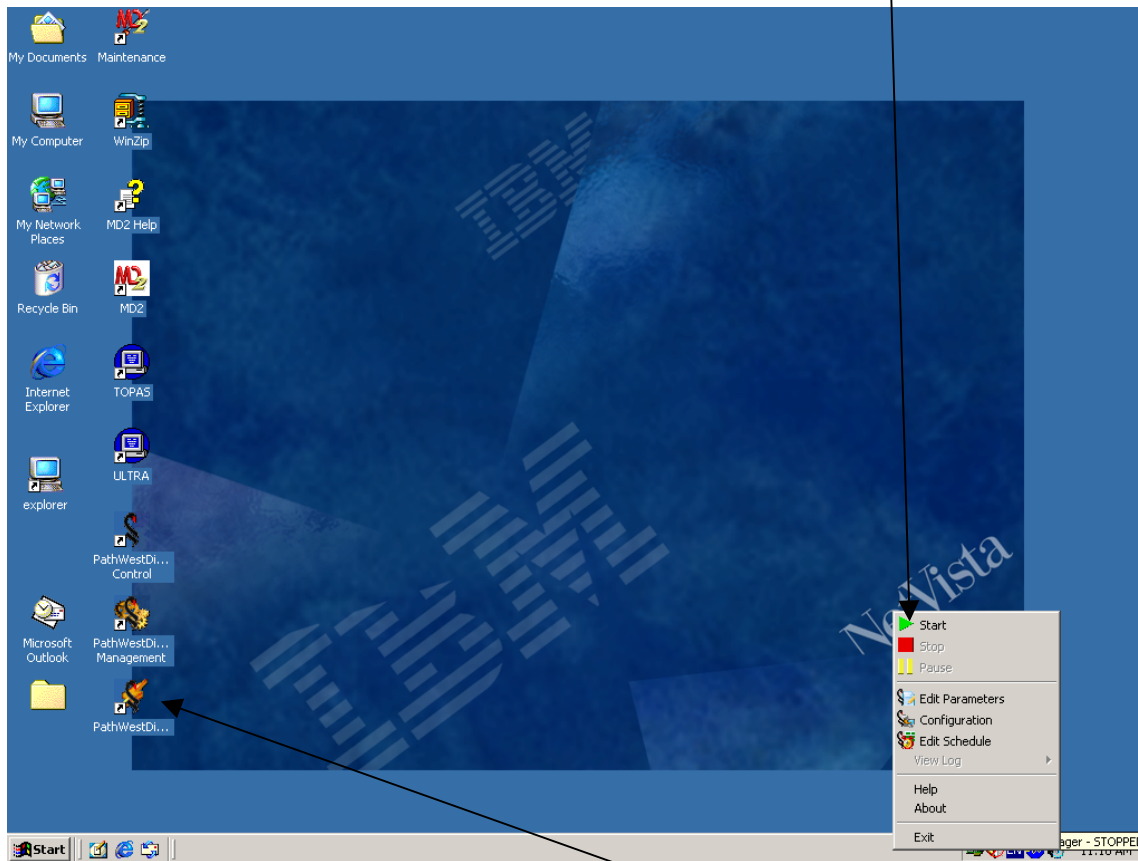Right mouse click on this icon and click on "Edit schedule"
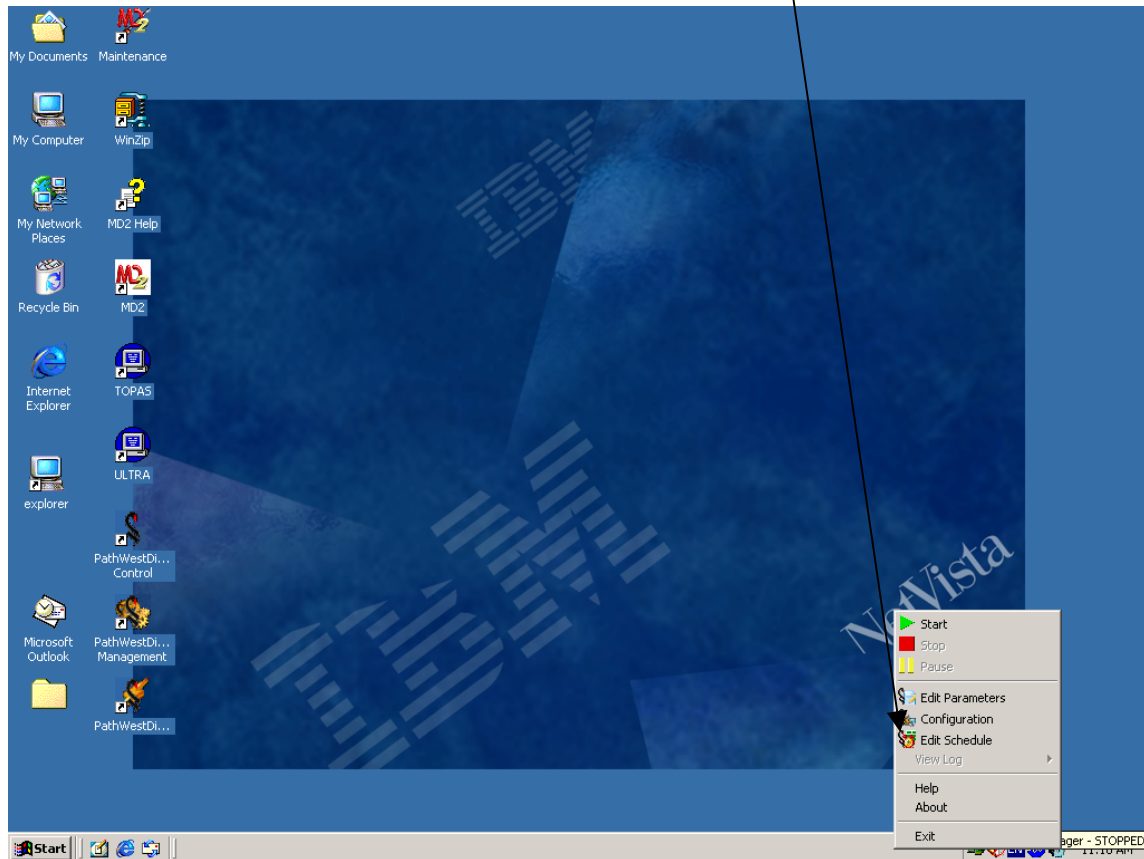
To automatically check for reports every hour click on the set button and save button

Close this window
Right mouse click on the Service Manager icon and click on "Start"

A green triangle will appear over the icon indicating the service manager is running.

A manual download can be performed by clicking on the desktop icon at any time.